



DAYNA STEELE EVENT LETTER OF AGREEMENT/CONTRACT

COMPANY/PAYOR:

CONTACT:

CONTACT EMAIL:

CONTACT PHONE NUMBER:

CONTACT MAILING ADDRESS:

EVENT NAME:

EVENT WEBSITE:

EVENT DATE:

EVENT CITY AND STATE:

EVENT VENUE NAME:

EVENT VENUE ADDRESS:

DAYNA STEELE PRESENTATION:

START TIME AND LENGTH OF PRESENTATION:

SPEAKER FEE (USD):

PRODUCT SALES ALLOWED: YES ___ NO___

GROUP ADVANCE PURCHASE:

Rock to the Top Book | Amount & Discount:

Rock to the Top Audio Book Download Cards | Amount & Discount:

Find Your Inner Rock Star DVD | Amount & Discount:

Find Your Inner Rock Star CD | Amount & Discount:

WILL YOU PHOTOGRAPH/VIDEO AND/OR AUDIO RECORD THE PRESENTATION:

YES ___ NO___ *Please note stipulations of recording in this agreement.

THE PAYOR AGREES TO THE FOLLOWING:

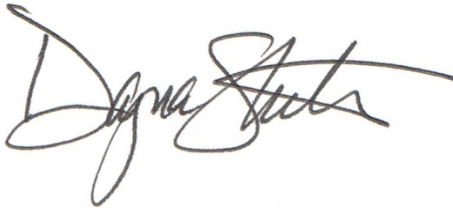
- In consideration for the above speaker fee, Ms. Steele agrees to be a speaker at the above event.
- The speaker fee is due fifteen days prior to the event made payable to Dayna Steele, P O Box 72, Seabrook TX 77586. Contact info@daynasteele.com for SSN information.

STEELE

MEDIA SERVICES

- If travel is required, Steele Media Services will make travel arrangements for Ms. Steele. Expenses to be reimbursed within 30 days of receiving an itemized invoice include airfare, hotel, transportation, rental car, rental car fuel, meals, parking, cash tips, Internet access and any other related expenses. Steele Media Services makes every effort to keep expenses reasonable. If driving her own vehicle, reimbursement is \$.55 per mile.
- Audio/visual requirements include a hands free/wireless clip-on lapel microphone and a projector with a large screen (no headset microphone please). Ms. Steele will provide a laptop computer and remote. Ms. Steele's presentation is available on a flash drive or may be provided electronically in advance. Ms. Steele does not use a podium.
- Photographs, video and/or audio recording of Ms. Steele's presentation is acceptable for internal use only. In return, please provide us with a high quality master copy of the presentation recording and/or photographs.
- In the unlikely event that, through either a major illness or an act of God, Ms. Steele is unable to make the above-described event, her liability is limited to return of the speaking fee to the Payor within fifteen (15) days of cancellation.
- In the event that, through an act of God (hurricane, major storm, etc.), the event must be canceled or re-scheduled, Ms. Steele will make every possible effort to accommodate the Payor on a new date.
- If Payor cancels Ms. Steele's appearance within 30 days or less without sufficient cause (without immediately rebooking), the entire fee will be due as complete settlement.

If the foregoing correctly represents the understanding between us, please so indicate by signing and returning one copy of this agreement.



Dayna Steele
Steele Media Services
Date:

Authorized Signer
Representing PAYOR
Date:

Please return the signed agreement to info@daynasteele.com.